

AGENDA

OWOSSO MAIN STREET & DDA

REGULAR BOARD MEETING

Wednesday, November 5, 2025; 7:30 a.m.

Owosso City Hall; 301 W. Main St., Owosso, MI



Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

Call to order and roll call:

Review and Approval of Agenda: November 5, 2025

Review and Approval of Minutes: October 1, 2025

Public Comments:

Reports:

- Check Disbursement Report
- Revenue and Expenditure Report
- Delinquent Loan Report
- September & October ChargePoint Reports

Items of Business:

- 1) Electric Vehicle Charging Station Warranty
Master Plan Implementation Goals: 3.16
Owosso Main Street Strategic Plan Goals: 4.3

Committee Updates:

- Promotion (Davis, Parzych & McCallum)
- Organization (Moore, Parzych & McCallum)
- Design (Parzych & McCallum)
- Economic Vitality (Teich, Omer, Parzych & Howard)

Director Updates:

Board Comments:

Adjournment:

[The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 72 hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids on services should contact the City of Owosso by writing or calling Amy Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 (989) 725-0500 or on the Internet. The City of Owosso Website address is www.ci.owosso.mi.us.]

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

October 1, 2025, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:33 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr. and Commissioners Bill Gilbert, Josh Ardelean, and Jon Moore

ABSENT: Commissioners Karen Parzych and Jill Davis

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY MOORE SUPPORTED BY GILBERT TO APPROVE THE OCTOBER 1, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY MOORE, SUPPORTED BY TEICH TO APPROVE THE SEPTEMBER 3, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None

REPORTS: Fredrick reviewed the September Check Disbursement Report and Revenue & Expenditure Report.

Fredrick presented the September reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

ITEMS OF BUSINESS:

1. **Electric Vehicle Charging Station Services:** Fredrick reviewed the Memorandum Background noting the Board's approval of the three-year Cloud Plan renewal, cable replacement, charging price increase, and creation of a one-time service fee during the September 3rd Board Meeting.

Fredrick confirmed the price increase and one-time service fee have already gone into effect.

Fredrick presented two cost estimates for a one-year warranty extension.

Teich supported Gilbert's September 3rd recommendation of budgeting for maintenance of the EV Chargers instead of renewing the warranty.

Moore asked if a complimentary one-month warranty extension would be available to provide more time for ChargePoint to respond to the Board's questions.

Howard and Moore asked Fredrick to contact OWL Services for estimated part and labor costs of past service of the EV Chargers.

MOVED BY MOORE, SUPPORTED BY ARDELEAN TO POSTPONE RENEWING THE ELECTRIC VEHICLE CHARGING STATION WARRANTY AND ASK FOR A COMPLIMENTARY ONE-MONTH EXTENSION.

AYE: ALL

MOTION CARRIED

COMMITTEE UPDATES:

1. **Organization:** Moore shared that the Committee is working on streamlining volunteer recruitment events and asked the Board to begin thinking about which volunteers really stepped up this year for recognition at the Volunteer Appreciation Party in February.
2. **Promotion:** Fredrick provided updates on the Golden Pumpkin Hunt activity that will take place during the Downtown Owosso Trick or Treat event on October 25th and announced that the 2026 Chocolate Walk will be April 25th.
3. **Design:** Fredrick notified the Board that the transition from fall to winter decorations has been scheduled for November 8th and the Design Committee is in need of volunteers to assist.

Gilbert asked if the monthly Committee meeting day and time could change due to a schedule conflict.

Howard asked if the Design Committee would be able to complete the Social District signage by April and asked if it could be a design competition.

4. **Economic Vitality:** Howard announced that Owosso Floral & Gifts was selected as the October Business of the Month.

Howard provided updates on a grant application for the Revolving Loan & Grant Program that did not make it past the Committee's level of approval.

Teich noted his support for the project and the grant application.

DIRECTOR UPDATES: Fredrick reminded the Board that the Downtown Fall Cleanup will take place on October 3rd and 4th, and that the Revolving Loan & Grant Program Main Street Meetup is October 7th.

BOARD COMMENTS: Howard noted that removing verbal committee updates from meetings had been a topic of discussion during the September Michigan Main Street Workshop.

Omer and Ardelean voiced their support for keeping Committee Updates for the Board and Public to hear.

Gilbert agreed that having Committee Updates allows the Board to ask questions.

Ardelean thanked the Economic Vitality Committee for selecting CLH Insurance Agency as September's Business of the Month.

ADJOURNMENT:

MOVED BY TEICH, SUPPORTED BY OMER TO ADJOURN AT 8:34 A.M.

AYES: ALL

MOTION CARRIED

NEXT MEETING NOVEMBER 5, 2025.

CHECK DISBURSEMENT REPORT FOR CITY OF OWOSSO
CHECK DATE FROM 09/25/2025 - 10/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
09/26/2025	1	12196 (A) #	AMAZON CAPITAL SERVICES	DDA ORDER	818.000	705	17.77
				DDA ORDER	818.000	706	243.57
				DDA ORDER 09-12-2025	818.000	706	50.37
				CHECK 1 12196(A) TOTAL FOR FUND 248:			311.71
09/26/2025	1	12213 (A)	H & G IRRIGATION LLC	PLANTER REMOVAL PROJECT IRRIGATION	818.000	200	500.00
09/26/2025	1	12236 (A)	VERIZON WIRELESS	DDA	920.300	200	43.36
09/26/2025	1	138677	PRIORITY WASTE LLC	YEAR 1 25-26	818.000	200	375.00
				YEAR 1 25-26	818.000	200	375.00
				CHECK 1 138677 TOTAL FOR FUND 248:			750.00
09/26/2025	1	138683	SMITH LAWNSCAPES LLC	DOWNTOWN LANDSCAPE SERVICES	818.000	200	3,755.08
09/26/2025	1	138686	TOMAC PUMPKINS	FALL DECORATIONS	818.000	706	292.00
09/26/2025	1	138687	TOMAC PUMPKINS	FALL DECORATIONS	818.000	706	1,160.00
10/10/2025	1	12242 (A)	AMAZON CAPITAL SERVICES	DDA	818.000	706	172.30
				WORK PLAN EXPENDITURES	818.000	706	(30.67)
				CHECK 1 12242(A) TOTAL FOR FUND 248:			141.63
10/10/2025	1	12249 (A)	CONSUMERS ENERGY	ELECTRICITY-EV STATION	920.100	200	664.46
10/10/2025	1	12285 (E)	HUNTINGTON NATONAL BANK -	OPERATING SUPPLIES	728.000	200	58.17
				EDUCATION & TRAINING	956.000	200	3.25
				CHECK 1 12285(E) TOTAL FOR FUND 248:			61.42
10/10/2025	1	12286 (E)	MAILCHIMP	OPERATING SUPPLIES - DDA	728.000	200	28.05
10/10/2025	1	138718	PRIORITY WASTE LLC	YEAR 1 25-26	818.000	200	375.00
10/24/2025	1	12306 (A) #	GILBERT'S DO IT BEST HARDWARE &	SEPTEMBER 2025 PURCHASES	818.000	705	16.97
				SEPTEMBER 2025 PURCHASES	818.000	706	10.58
				SEPTEMBER 2025 PURCHASES	818.000	707	75.00
				CHECK 1 12306(A) TOTAL FOR FUND 248:			102.55

10/31/2025 10:24 AM
User: ELFredrick
DB: Owosso

CHECK DISBURSEMENT REPORT FOR CITY OF OWOSSO
CHECK DATE FROM 09/25/2025 - 10/31/2025

Page 2/2

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
10/24/2025	1	12324 (A)	TAPHOUSE SPECIALTY MEAT MARKET LLC	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	12326 (A)	VERIZON WIRELESS	DDA	920.300	200	43.37
10/24/2025	1	138731	BOOJIE SALON LLC	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138739	ETC	WORK PLAN EXPENDITURES	818.000	707	125.00
10/24/2025	1	138740	FOSTER COFFEE COMPANY LLC	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138741	GREAT LAKES APPAREL CO, LLC	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138744	HOME DEPOT CREDIT SERVICES	SEPTEMBER PURCHASES	818.000	706	35.67
10/24/2025	1	138746	J'S TUX & BRIDAL BOUTIQUE	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138754	NORM HENRY SHOES- IMERMAN INC	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138755	OWOSSO-WATER FUND	UTILITIES	920.000	200	1,463.54
10/24/2025	1	138756	PERRIN CONSTRUCTION CO., INC.	DOWNTOWN PLANTER REMOVAL	818.000	200	34,436.50
10/24/2025	1	138757	PRIORITY WASTE LLC	YEAR 1 25-26	818.000	200	375.00
10/24/2025	1	138759	RACKS & RATTLES BOUTIQUE	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
10/24/2025	1	138760	RICOH USA	DDA	728.000	200	13.68
10/24/2025	1	138763	SMITH LAWNSCAPES LLC	DOWNTOWN LANDSCAPE SERVICES	818.000	200	3,755.08
10/24/2025	1	138765	THE MATTESONS LLC	QUARTERLY PHOTOS FOR DOWNTOWN	818.000	200	600.00
10/24/2025	1	138768	VIBRISSA SCHOOL OF COSMETOLOGY	TRICK OR TREAT GIFT BASKET ITEM	818.000	705	20.00
Total for fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							49,193.10

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

PERIOD ENDING 12/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2025	MONTH 12/31/2025	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000 - REVENUE						
248-000-402.000	GENERAL PROPERTY TAX	38,977.00	35,286.54	0.00	3,690.46	90.53
248-000-402.100	TIF	229,031.00	0.00	0.00	229,031.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	0.00	0.00	0.00
248-000-569.000	OTHER STATE GRANTS	0.00	0.00	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	26,000.00	24,443.43	0.00	1,556.57	94.01
248-000-605.200	CHARGE FOR SERVICES RENDERED	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST INCOME	5,000.00	2,361.35	0.00	2,638.65	47.23
248-000-670.000	LOAN PRINCIPAL	0.00	0.00	0.00	0.00	0.00
248-000-670.100	LOAN INTEREST	1,260.00	444.44	0.00	815.56	35.27
248-000-674.200	DONATIONS	0.00	0.00	0.00	0.00	0.00
248-000-674.300	INCOME-ECNMC RESTRUCTING	0.00	0.00	0.00	0.00	0.00
248-000-674.400	INCOME-PROMOTION	13,000.00	1,601.00	0.00	11,399.00	12.32
248-000-674.500	INCOME-ORGANIZATION	0.00	1,000.00	0.00	(1,000.00)	100.00
248-000-674.600	INCOME-DESIGN	0.00	0.00	0.00	0.00	0.00
248-000-674.700	EV STATION REVENUE	6,500.00	4,167.29	0.00	2,332.71	64.11
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
248-000-699.101	TRANFERS FROM GENERAL FUND	36,286.00	7,762.37	0.00	28,523.63	21.39
248-000-699.287	ARPA TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		356,054.00	77,066.42	0.00	278,987.58	21.64
TOTAL REVENUES		356,054.00	77,066.42	0.00	278,987.58	21.64
Expenditures						
Dept 200 - GEN SERVICES						
248-200-728.000	OPERATING SUPPLIES	2,000.00	148.39	0.00	1,851.61	7.42
248-200-751.000	GAS & OIL	0.00	0.00	0.00	0.00	0.00
248-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00
248-200-810.000	INSURANCE & BONDS	3,172.00	1,567.12	0.00	1,604.88	49.40
248-200-818.000	CONTRACTUAL SERVICES	90,000.00	79,121.11	0.00	10,878.89	87.91
248-200-818.500	AUDIT	608.00	0.00	0.00	608.00	0.00
248-200-920.000	UTILITIES	3,000.00	1,463.54	0.00	1,536.46	48.78
248-200-920.100	ELECTRICITY-EV STATION	5,000.00	2,076.00	0.00	2,924.00	41.52
248-200-920.300	TELEPHONE	520.00	130.07	0.00	389.93	25.01
248-200-930.000	BUILDING MAINTENANCE - DPW	40,000.00	0.00	0.00	40,000.00	0.00
248-200-940.000	EQUIPMENT RENTAL - DPW	10,000.00	2,028.22	0.00	7,971.78	20.28
248-200-955.000	MEMBERSHIPS & DUES	800.00	0.00	0.00	800.00	0.00
248-200-956.000	EDUCATION & TRAINING	4,000.00	3.25	0.00	3,996.75	0.08
248-200-969.000	DEVELOPER REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
248-200-995.101	TRANSFER TO GENERAL FUND	84,500.00	7,064.33	0.00	77,435.67	8.36
248-200-995.243	TRANSFER TO BROWNFIELDS	33,465.00	0.00	0.00	33,465.00	0.00
Total Dept 200 - GEN SERVICES		277,065.00	93,602.03	0.00	183,462.97	33.78
Dept 261 - GENERAL ADMIN						
248-261-702.100	SALARIES	69,272.00	22,339.21	0.00	46,932.79	32.25
248-261-702.200	WAGES	250.00	2,316.51	0.00	(2,066.51)	926.60
248-261-702.300	OVERTIME	500.00	401.81	0.00	98.19	80.36
248-261-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00
248-261-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

Dept 905 - DEBT SERVICE

PERIOD ENDING 12/31/2025

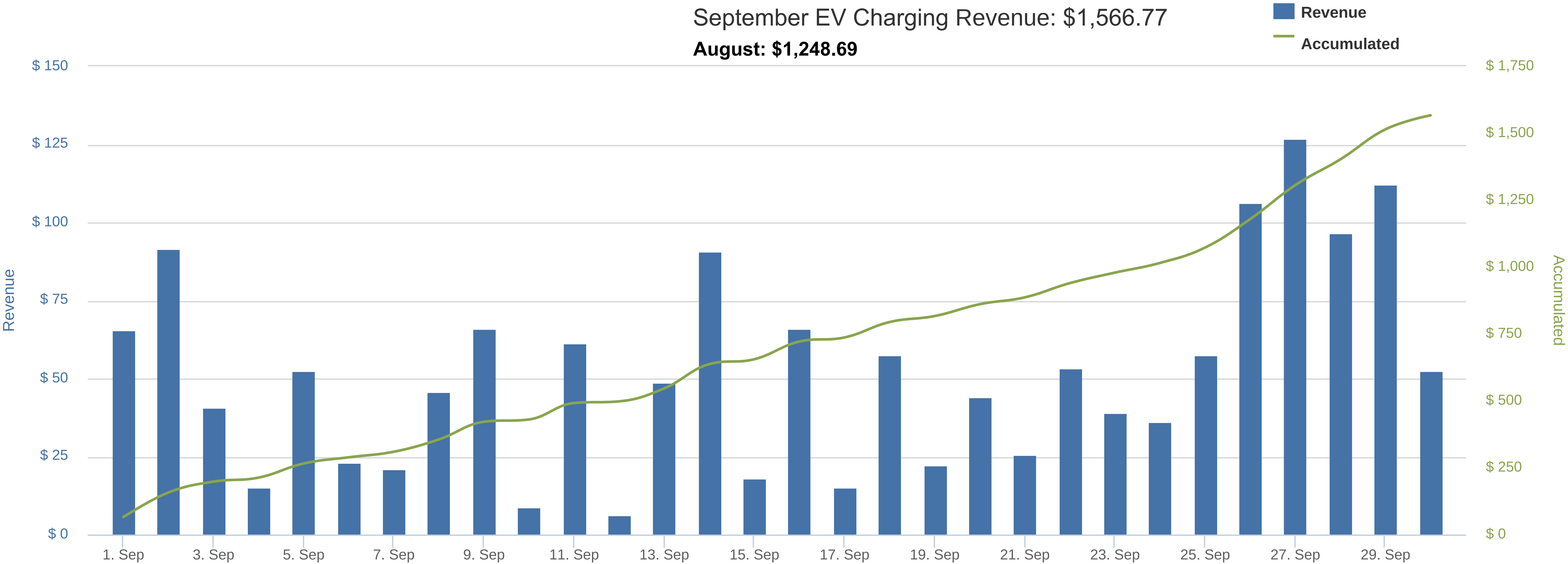
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2025	MONTH	12/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
248-905-991.100	PRINCIPAL	0.00	0.00		0.00	0.00	0.00
248-905-992.000	PAYING AGENT FEES	0.00	0.00		0.00	0.00	0.00
248-905-993.000	INTEREST	0.00	0.00		0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		0.00	0.00		0.00	0.00	0.00
Dept 966 - TRANSFERS OUT							
248-966-995.304	TRANSFER TO DEBT 2009 LTGO FUND	0.00	0.00		0.00	0.00	0.00
Total Dept 966 - TRANSFERS OUT		0.00	0.00		0.00	0.00	0.00
TOTAL EXPENDITURES		397,187.00	134,356.21		0.00	262,830.79	33.83
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		356,054.00	77,066.42		0.00	278,987.58	21.64
TOTAL EXPENDITURES		397,187.00	134,356.21		0.00	262,830.79	33.83
NET OF REVENUES & EXPENDITURES		(41,133.00)	(57,289.79)		0.00	16,156.79	139.28

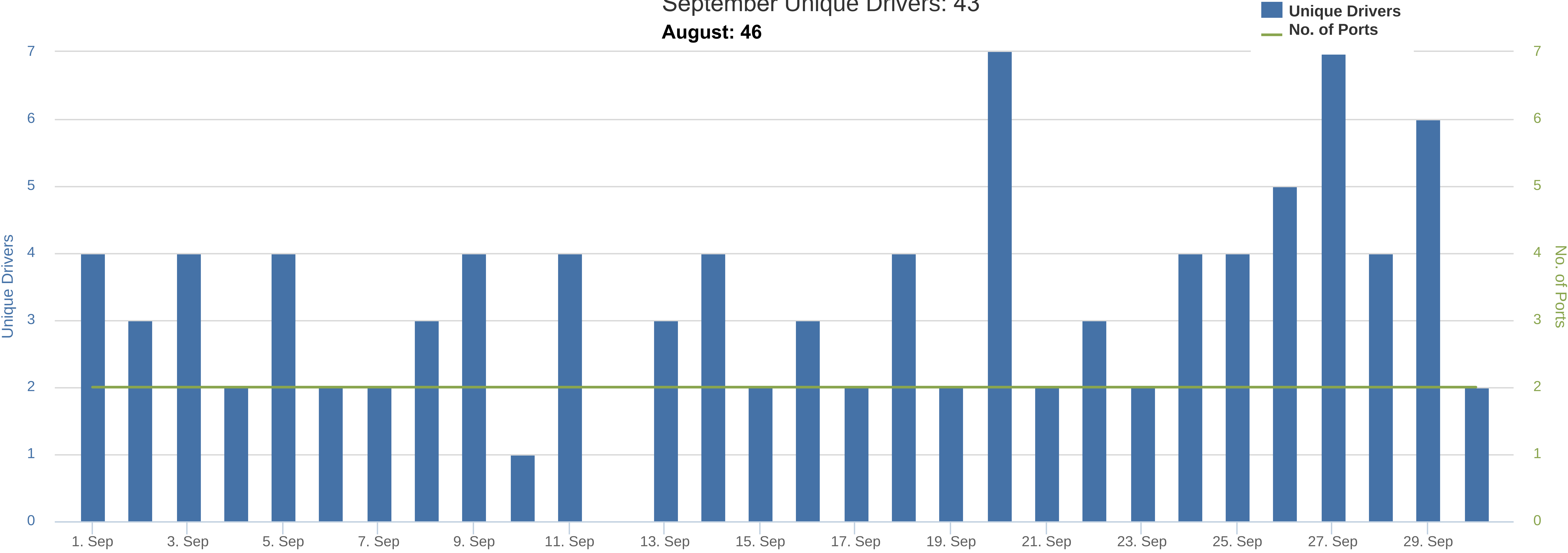
Customer Code	Customer Name		Loan #	Loan Type
Invoice #	Post Date	Due Date	Amount Due	
00400	SHI-SPORTSPLEX		00050	PROPERTY DEVELOPMENT LOAN AS
0000007816	09/04/2025	10/01/2025	25.00	
Total Due:			25.00	

September EV Charging Revenue: \$1,566.77

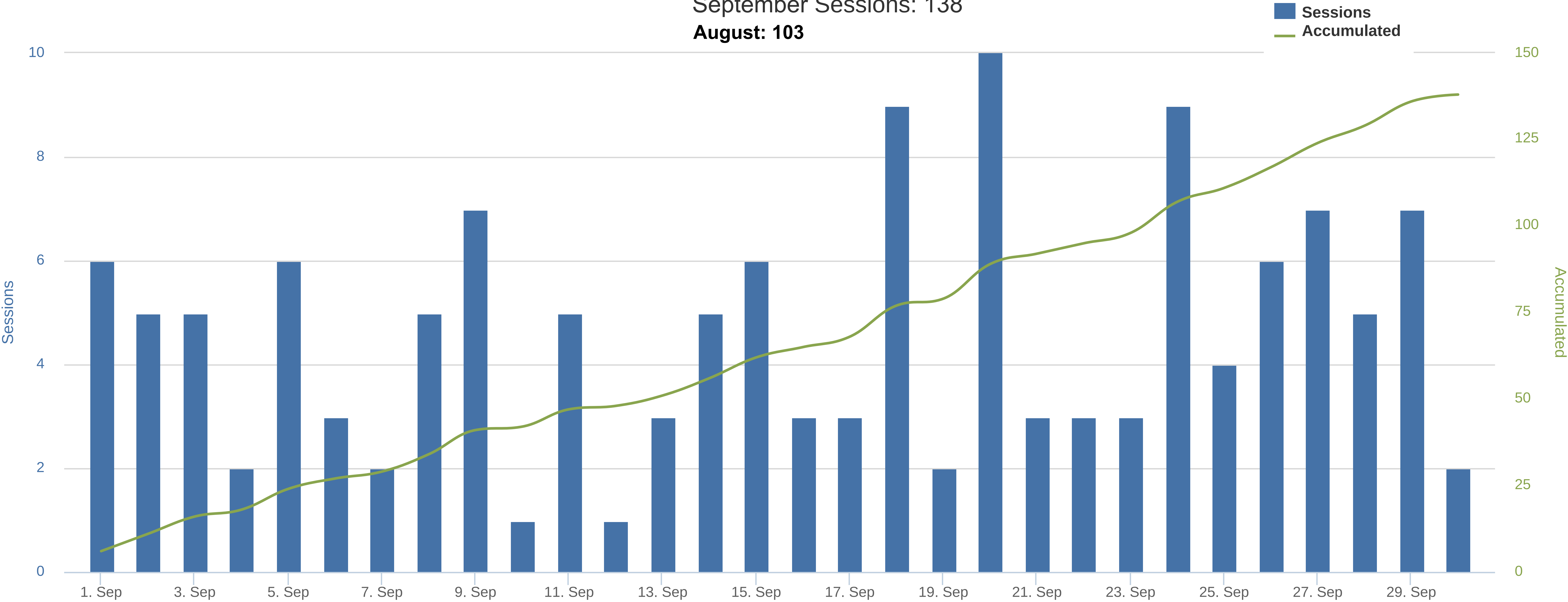
August: \$1,248.69



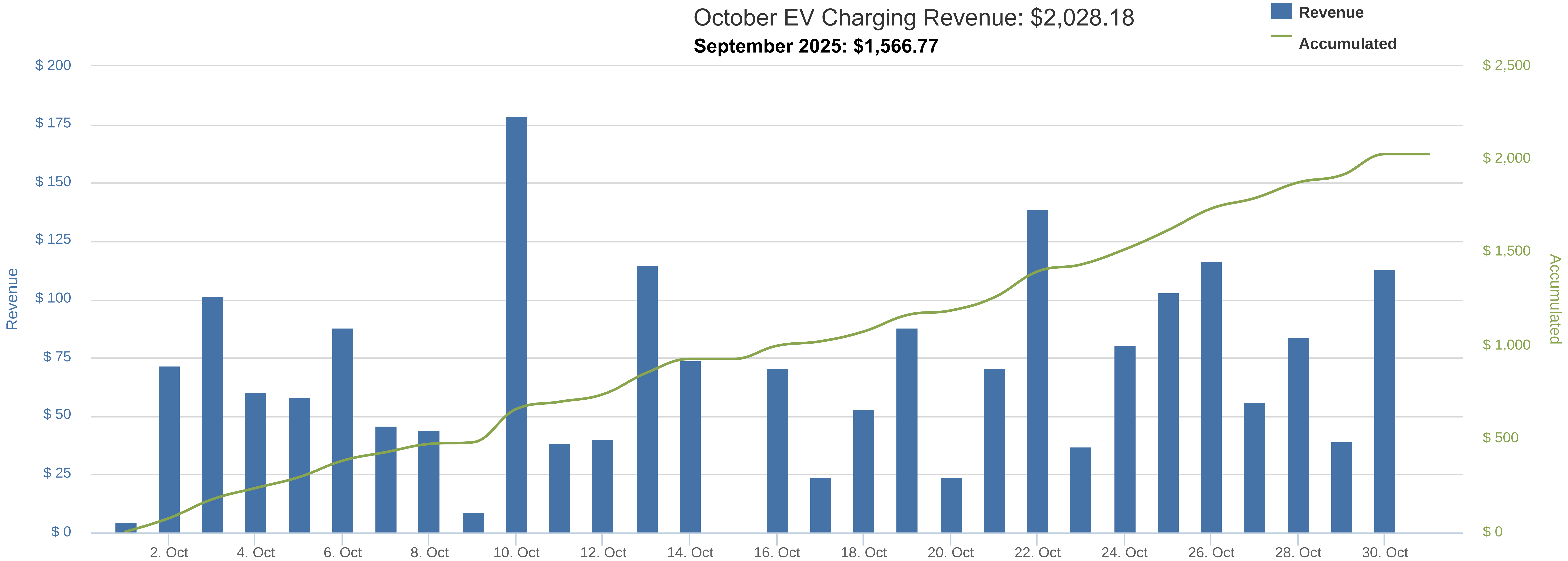
September Unique Drivers: 43
August: 46



September Sessions: 138
August: 103

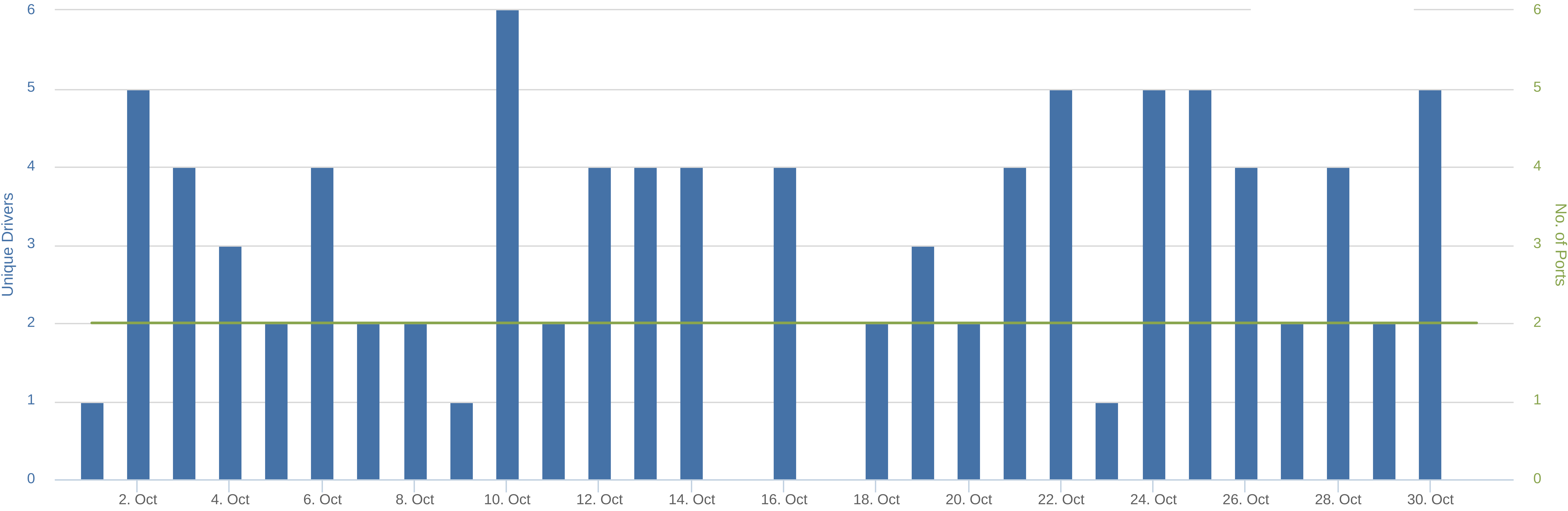


October EV Charging Revenue: \$2,028.18
September 2025: \$1,566.77



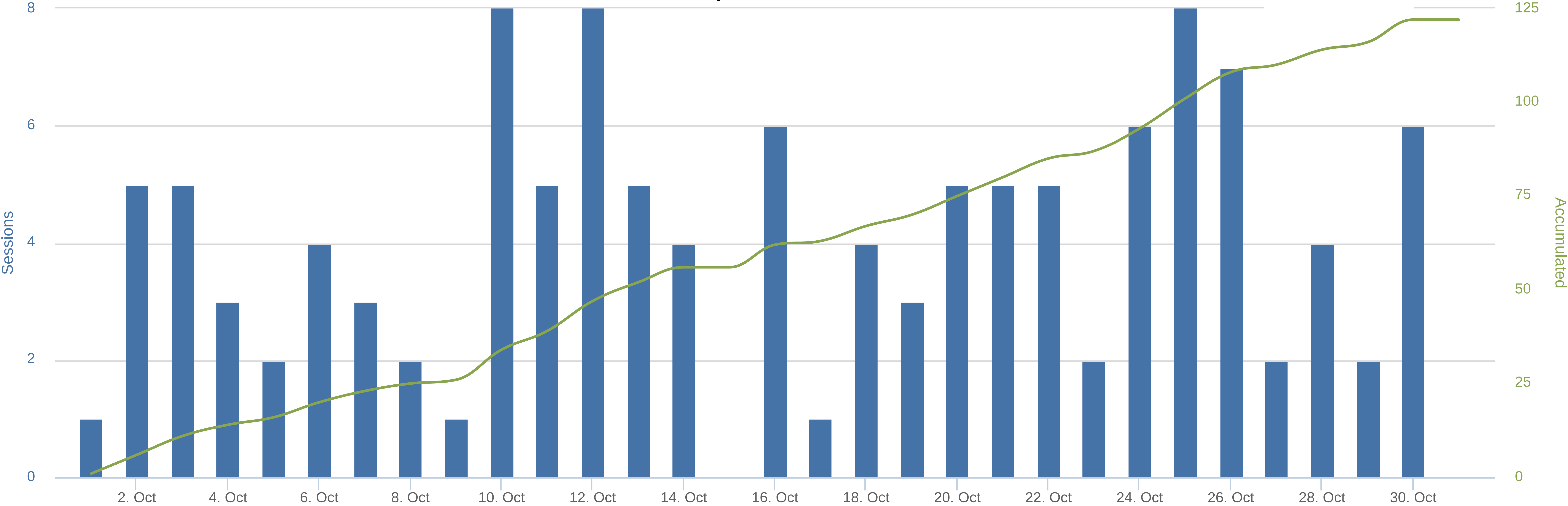
October Unique Drivers: 47
September 2025: 43

Unique Drivers
No. of Ports



October Sessions: 122
September 2025: 138

Sessions
Accumulated





301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

MEMORANDUM

DATE: November 5, 2025

TO: Owosso Main Street & Downtown Development Authority

FROM: Lizzie Fredrick, OMS & DDA Executive Director

SUBJECT: Electric Vehicle Charging Station Warranty

BACKGROUND:

In 2020, Owosso Main Street & Downtown Development Authority received a loan for \$34,257.00 from the Revolving Loan & Grant Program to pair with a grant award for the 2021 purchase, installation, three-year software service and maintenance (Cloud Plan), and three-year warranty of two Level 3 (Fast Charge) Electric Vehicle Charging Stations (EV Chargers). One year of Cloud Plan and one year of warranty were complimentary with the purchase.

On September 3, 2025, the Board approved a 3-year renewal of the Cloud Plan and an upgrade from the CHAdeMo cables to NACS cables, costing a total of \$12,740. The Board also approved a pricing increase from \$.35 per kwh to \$.45 per kwh, and the addition of a \$.50 one-time session fee.

On October 1, 2025, the Board approved a postponement of the warranty renewal and asked Staff to request a complimentary one-month extension.

On October 16, 2025, ChargePoint confirmed that a warranty extension may be possible after the current plan is renewed. The warranty for the EV Chargers expired on October 23, 2025.

At this time, the price increase has gone into effect, the Cloud Plan has been renewed, and the NACS Cable Replacement Kit has arrived. Future Energy clarified that the cable replacement kit cost includes installation and confirmed scheduling is in progress.

Attached is a spreadsheet noting past EV Charger related repairs, a cost estimate for a Power Module Replacement, and two quotes including a one-year warranty renewal.

1-Year Warranty Cost Estimates

Future Energy: \$4,600 / 12 = approx. \$383.33 a month

ChargePoint: \$5,060 / 12 = approx. \$421.66 a month

August 2025 EV Actual Revenue: \$1,420.06

August 2025 Flex Billing Remittance: \$1,205.75

August 2025 EV Energy Bill: \$807.55

August 2025 Net: \$398.20

September 2025 EV Actual Revenue: \$1,566.77

September 2025 Flex Billing Remittance: \$1,320.30

September 2025 EV Energy Bill: \$664.46

September 2025 Net: \$655.84

FY24-25 EV Remittance Revenue: \$8,735.57

FY24-25 EV Energy Expenditures: \$5,416.82

FY24-25 Net: \$3,318.75 / 12 = \$276.56 a month

FISCAL IMPACT:

Fiscal impact would depend upon OMS & DDA course of action.

MOTION TO CONSIDER:

None

Attachments:

Future Energy Cost Estimate: 1-Year Warranty

ChargePoint Cost Estimate: 1-Year Warranty

EV Charger Related Repairs & Cost Estimate

Billing Address
City of Owosso
301 W. Main St
Owosso, MI 48867-2915

Shipping Address
City of Owosso
301 W. Main St
Owosso, MI 48867-2915

Prepared For:
Lizzie Fredrick
989-725-0571
989-277-1705
lizzie.fredrick@ci.owosso.mi.us

Regional Sales Executive	Regional Sales Executive's Phone	Regional Sales Executive's Email
Tino Sida	817-521-2667	tino.sida@futureenergy.com

Item & Description	Qty	Rate	Amount
 ChargePoint - DCFC - Enterprise Cloud Plan - 3-year SKU : CPCLD-ENTERPRISE-DC-3 3 year Enterprise Cloud Plan for DC Stations. Subscription includes advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control, 24x7 Driver Support, and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports. Station Activation purchase required. Priced per port.	2	3,420.00	6,840.00
 ChargePoint - CPE250 - ChargePoint Assure Warranty -1-year SKU : CPE250-ASSURE-1 1 prepaid year of ChargePoint Assure for CPE250 stations. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2	2,300.00	4,600.00

Plan



Business +
EV Consulting



Site Design +
Requirements



Financial
Assistance

Install



Engineering +
Construction



Equipment
Installation



Utility Energy
Upgrades

Manage



Live Support &
Training



Energy
Management



Inspections &
Quality Assurance

Item & Description	Qty	Rate	Amount
 ChargePoint - CPE250-NACS-CABLE-REPLACEMENT-AND-KIT SKU : CPE250-NACS-CABLE-REPLACEMENT-AND-KIT North American Charging Standard (NACS) cable replacement for CPE250. Includes all parts (cable and holster) and labor to replace an existing CHAdeMO cable with a 4.5m 200A NACS cable.	2	2,950.00	5,900.00
Sub Total			17,340.00
Total			USD\$17,340.00

Payment Terms

For orders exceeding \$3,500, a 50% deposit is required along with a signed proposal or purchase order. Hardware, software, and warranties will be invoiced 50% at the time of purchase, with the remaining 50% due upon delivery. Installation will be invoiced in three phases: 50% at signing, 40% upon substantial infrastructure completion, and the final 10% upon system activation. Subscription services will begin on the day CME (Connected Management Experience) and/or Interface is activated. Applicable taxes and freight will be included in the final balance. All invoices are payable within 30 days of the invoice date. Late payments are subject to a 1.5% monthly interest charge on the outstanding amount.

Terms & Conditions

By accepting this proposal, the client agrees to be bound by all terms listed herein as well as the full legal terms and conditions posted at: <https://futureenergy.com/terms-and-conditions>.

By signing this proposal, the client affirms that they:

- Have reviewed and understand all proposal contents;
- Accept the terms and conditions outlined herein and at the link provided.
- Are authorized to bind their organization to this agreement.

The client's signature will serve as full commitment to the obligations defined in this proposal, even if there are internal organizational changes. This proposal is valid for 30 calendar days from the date of issue. Pricing and availability are subject to change based on market conditions. Future Energy reserves the right to update these Terms and Conditions without prior notice, and such updates may affect project scope or pricing.

Name:

Signature:

Title:

Plan



Business +
EV Consulting



Site Design +
Requirements



Financial
Assistance

Install



Engineering +
Construction



Equipment
Installation



Utility Energy
Upgrades

Manage



Live Support &
Training



Energy
Management



Inspections &
Quality Assurance

Quotation

ChargePoint, Inc.
Driving a Better Way™
chargepoint.com

Sales Representative: Benjoe Pamintuan
E-Mail: benjoe.pamintuan@ext.chargepoint.com
Telephone:

Quote Number: Q-575506-1
Date: 8/27/2025
Expires On: 10/23/2025

ChargePoint Org Name: Owosso Main Street
ChargePoint Org: NA026407

Primary Contact: Lizzie Fredick

ChargePoint Cloud Plans

Product Name	Product Description	Quantity	End Date	Total Price (USD)
CPCLD-ENTERPRISE-DC-REN	Coterminous renewal, Enterprise Cloud Plan subscription with advanced station management features such as: Custom Video uploads, and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as advanced energy and power management features which include: Time of Use Power Sharing and Energy Management APIs. Real-time dashboards and reports provided for applicable features including 15 min meter data readings and associated advanced energy reports.	2.0	10/23/2028	6,840.00

ChargePoint Assure Maintenance and Management

Product Name	Product Description	Quantity	End Date	Total Price (USD)
CPE250-ASSURE-REN	Prepaid coterminous renewal of ChargePoint Assure for CPE250 stations. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2.0	10/23/2026	5,060.00

Total : USD 11,900.00

Quote Acceptance

- + All invoices are: Net 30 days or prepaid.
- + The provision of cloud services described in this agreement is subject to the terms and conditions of the Master Services and Subscription Agreement between the parties.
- + All pricing confidential between Customer and ChargePoint.
- + Prices do not include tax where applicable. This quote is subject to sales tax based on the state or province in which the goods or services will be delivered. Sales tax will be included at time of invoice and is non-negotiable.
- + Purchaser confirms that the shipping and billing information provided in the Quotation is accurate for ChargePoint's shipping and invoicing purposes.
- + Customer to be invoiced at time of shipment
- + Additional purchase terms and conditions can be found at <http://www.chargepoint.com/termsandconditions>
- + Additional terms and conditions for ChargePoint Assure can be found at <http://www.chargepoint.com/legal/assure>

By signing this quote I hereby acknowledge that I have the authority to purchase the product detailed on this document on behalf of my organization. Furthermore, I agree to the terms and conditions set forth above and that this signed quote shall act as a purchase order.

Signature:

Accounts Payable Contact Name:

Name (Print):

Accounts Payable Contact E-Mail:

Title:

Bill To Details:

Date:

Bill to Company Name:

Street:

City:

State:

Postal Code:

Country:

Renewal Details

Cloud Plan Renewals

Station Name	Station S/N	Station Location	Product Name	Token S/N	Current Expiration Date	New Expiration Date	Price (USD)
MAIN ST PLAZA / MAIN ST PLAZA 1	212815009993	113 W Main St Owosso Michigan 48867	CPCLD- ENTERPRISE- DC-REN	REN1663965059172	10/23/2025	10/23/2028	3,420.00
MAIN ST PLAZA / MAIN ST PLAZA 2	212815009992	113 W Main St Owosso Michigan 48867	CPCLD- ENTERPRISE- DC-REN	REN1663965059171	10/23/2025	10/23/2028	3,420.00

Assure Maintenance and Management Renewals

Station Name	Station S/N	Station Location	Product Name	Token S/N	Current Expiration Date	New Expiration Date	Price (USD)
MAIN ST PLAZA / MAIN ST PLAZA 1	212815009993	113 W Main St Owosso Michigan 48867	CPE250- ASSURE-REN	RXSJ1669189980204	10/23/2025	10/23/2026	2,530.00
MAIN ST PLAZA / MAIN ST PLAZA 2	212815009992	113 W Main St Owosso Michigan 48867	CPE250- ASSURE-REN	RXSJ1669189980203	10/23/2025	10/23/2026	2,530.00

EV Charging Station Related Repairs

	Work Order #	WO Type	Cost	Date	Station	Notes
1	20014949	Site Verification		6/29/2022		
2	20015857	Heat Exchange Replacement		7/15/2022	Station 2	
				8/4/2023		
3	20039680	Power Module Replacement	\$0	9/1/2023	Station 1 & 2	2 visits to complete 1 WO
		Main Breaker Repair & Cleaning	\$201.25	10/26/2023		Ludington Electric
4	20046776	Rear Power Module Replacement	\$0	11/7/2023	Station 1	
5	132930	Cable Replacement	\$3,510	4/19/2024	Station 2	Insurance Claim (\$1,000 deductible)
6	20064381	Touchscreen Replacement	\$0	6/21/2024	Station 2	
7	20069249	Power Module Replacement	\$0	8/14/2024	Station 2	
8	20092011	Rear Power Module Replacement and Coolant	\$0	6/24/2025	Station 2	

Owl Services Quote

Power Module	\$10,950
Service Fee	\$150
Travel	\$250
Labor	\$125
TOTAL COST ESTIMATE	\$11,475

COMMITTEE REPORT

PROMOTION

Thursday, October 9, 2025, 8:00 a.m.
City Hall; 301 W. Main Street



Present: J. Davis, K. Parzych, and C. McCallum

Absent: B. Atkins, S. Maginity, and P. Vreibel

Staff: L. Fredrick

Discussion Items

Pumpkin Hunt Pilot Program during October 25th Downtown Owosso Trick or Treat.

2024-2025 OMS Impact Report

- Event Highlights: Chocolate Walk, Community Cleanups, and Mini Golf Madness
- Revolving Loan & Grant Program Relaunch: Shook Riverside Development Photo

2026 Chocolate Walk point of sale and Business Participation Incentive Program.

Action Items

Fredrick will complete the Fiscal Year 24-25 Impact Report.

Fredrick & Parzych will collect gift basket items and distribute pumpkins and maps.

Motion(s) for the Board of Directors Consideration: None

Next Meeting: November 13, 2025

COMMITTEE REPORT

ORGANIZATION

Tuesday, October 14, 2025, 2:00 p.m.
City Hall; 301 W. Main Street



Present: J. Moore, K. Parzych, and C. McCallum

Absent: J. Ardelean and J. Adams

Staff: L. Fredrick

Discussion Items

Reconsideration of Electric Vehicle Charging Station Warranty at November Board Meeting.

Process and application inquiries for DDA Liquor Licenses.

Board Bylaws & Meeting Design

- Board Member Terms
- Board Agreement Fulfillment
- Youth Board Member Position
- Committee Meeting Reports vs. Minutes

Volunteer Appreciation Party progress.

Action Items

Fredrick to create Committee Reports for October instead of Meeting Minutes.

Motion(s) for the Board of Directors Consideration: None

Next Meeting: November 11, 2025

COMMITTEE REPORT

DESIGN

Thursday, October 16, 2025, 8:30 a.m.
City Hall; 301 W. Main Street



Present: D. Drenovsky, K. Parzych, and C. McCallum

Absent: C. Guillen

Staff: L. Fredrick

Discussion Items

2025 Chocolate Walk Proceeds Survey Results: SRI Historical Marker

Campbell's Creekside Farms November 7th Fall Décor Removal

Winter & Glow Decorating Volunteers Needed

- Saturday, November 8th
- 10am to 12pm at Main Street Plaza

Pilot Program: Main Street Winter Wreath-Off

March Main Street Meetup for Summer Beautification and Planter Adoption Program

Action Items

Fredrick will secure supplies and advertise the winter decoration volunteer shift.

Fredrick will seek business participation in the wreath decorating challenge.

Parzych will make the bows in advance of November 8th.

Motion(s) for the Board of Directors Consideration: None

Next Meeting: TBD

COMMITTEE REPORT

ECONOMIC VITALITY

Thursday, October 21, 2025, 1:00 p.m.

City Hall; 301 W. Main Street



Present: B. Meyer, D. Howard, L. Omer, K. Parzych, and R. Teich

Absent: None

Staff: L. Fredrick

Discussion Items

November Business of the Month: Great Lakes Apparel Co., located at 114 W. Main Street.

Application inquiries for DDA Liquor Licenses.

Recap of the October Main Street Meetup for the Revolving Loan & Grant Program.

Next Main Street Meetup will be an informational presentation and Q&A on Tuesday, January 27, 2026, at 6:30pm in City Hall.

OMS Business Engagement

- Business Owner Meetings
- Block Captain Program
- Board Business Cards

Action Items

Fredrick will post the October Main Street Meetup presentation on DowntownOwosso.org.

Fredrick will begin marketing and securing supplies for the January 27th Main Street Meetup.

Motion(s) for the Board of Directors Consideration: None

Next Meeting: November 18, 2025